

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OZARK, ARKANSAS, AN ORDINANCE ENTITLED:

“AN ORDINANCE REGULATING PURCHASING ON BEHALF OF THE CITY OF OZARK, ARKANSAS, AND THE ISSUANCE OF REVOLVING CREDIT ACCOUNTS OR CREDIT CARDS IN THE NAME OF THE CITY OF OZARK, AND REGULATING THE MAINTENANCE, USE AND PAYMENT OF SUCH ACCOUNTS.”

WHEREAS, the Mayor, or his or her designee, have the exclusive power and responsibility to make purchases of all supplies, apparatus, equipment, and materials requisite for the City of Ozark to carry out its governmental function, pursuant to the provisions of A.C.A. §14-58-303 and Ozark Ordinance No. 1986-8, and

WHEREAS, the City Council finds that it is necessary and proper for the Mayor, or his or her designee, to have and use a credit card in the name of and for and on behalf of the City of Ozark, to facilitate such purchases, which will lead to increased efficiency on behalf of the City, and

WHEREAS, the use of such credit card for city expenses must be limited to public purposes and appropriately regulated,

NOW THEREFORE, BE IT FURTHER ORDAINED,

Section 1. “Credit card” shall mean a revolving credit account issued by a lender in any form, whether plastic or metal or other substance, or by electronic means such as “Apple Pay” or the like.

Section 2. The Mayor is hereby exclusively authorized to apply for, obtain and maintain a credit card on behalf of the City of Ozark, in accordance with the provisions and restrictions set forth herein and under Arkansas law. No other city official or employee shall hold, possess, maintain or use any credit card in the name of the City of Ozark, without express written

authorization from the Mayor. Any credit card existing upon the passage of this Ordinance which does not meet the criteria set forth herein, shall be immediately terminated and cancelled by the holder thereof, and the failure of any city official to comply herewith shall be a misdemeanor punishable a fine not to exceed \$100.00, and every day of such non-compliance shall be a separate offense.

Section 3. The credit card balance shall be paid in full each month upon receipt of the monthly billing statement and before the due date thereof. Signed receipts for items purchased must be presented to the Clerk/Treasurer for payment along with the original credit card statement. Each charge slip shall be reconciled to the statement before the bill is paid.

Section 4. The Mayor, or his or her designee, shall use a credit card issued to or for the city only for purchases having a proper public and municipal purpose, and only in accordance with Arkansas law.

Section 5. Cash advances on any credit card issued to or for the city are strictly prohibited. Any violation of this Section shall be considered a Class A Misdemeanor.

PASSED THIS ____ DAY OF MAY, 2019.

Approved:

Roxie Hall, Mayor
Approved date: _____

ATTEST:

Sonya Eveld, Clerk
Attest Date: _____

SEAL